Guidelines for Poster Preparation and Presentation

The virtual posters presented at the Fall Undergraduate Research Meeting should be a visual presentation of the proposed research project described in the Undergraduate Research Grant Application submitted before or on October 1, 2020. Below are some guidelines for grant applicants to use while preparing, and subsequently presenting, their posters:

1. Posters should be no more than 36” in height and 48” in width.
2. Posters need to be saved as a PDF and the file size cannot exceed 10MB.
3. Students also need to record a short 5-10 minute video that describes the research project, proposed methods, and potential conclusions to accompany the poster. The video must be uploaded to YouTube as this is the only video format that will be accepted. For the privacy settings, please select “unlisted” to make sure your video does not appear in search results or on your channel. Privacy settings - select “unlisted” to make sure your video does not appear in search results or on your channel.

2. The Title of the Proposed Project, Names of Student Applicant(s) and Mentor(s), and Institutional Affiliation must be indicated at the top of the poster.
   - This information MUST be identical to the information in the Undergraduate Research Grant Application submitted on the October 1 deadline.

3. The Body of the poster should include the following information:
   - Purpose of Project – state the objective of the project, the question being asked or the hypothesis being tested
   - Background Information – summarize existing published information. You may include results of relevant preliminary studies.
   - Research Plan – present the experimental design or study design/plan. This is best accomplished using an outline or flowchart to indicate the procedures to be used.
   - Expected Results – include the type(s) of data you plan to collect, plans for data analysis, and how you would interpret the expected data.

NOTE: The information in the body of the poster should be organized so that the sequence is easy to follow. For example, the different components could be in separate panels or could be numbered. Alternatively, arrows could be used to indicate the sequence of the different components.

4. Poster should be submitted to the ForagerOne Symposium site by November 2, 2020 at 5pm.
• Posters will be posted on the ForagerOne site and viewable by the meeting registrants starting on Wednesday November 4, 2020 at 9am.

5. Evaluation of posters by a team of judges will take place between ~11 am and ~12:30 pm on November 7.

• Judges will begin to review the posters and accompanying videos posted on the ForagerOne Symposium site prior to the November 7 meeting. The review of the posters and video presentations will start on November 4.
• On November 7th, groups of students will meet with a set of judges via Zoom. Each student will have 10 minutes with the set of judges. The grant applicants/poster presenters should be prepared to give a very brief summary of their research question and hypothesis (no more than 1 minute) for their proposed research and then respond to the questions asked by the judges.
• Please keep in mind that the VAS Members and others who will be serving as judges at the meeting will be asked to review the Undergraduate Research Grant Applications prior to the Fall Meeting. Final selection of the grant fund recipients will be based on the judges’ evaluation of grant applications and posters as well as the responses of students to the judges’ questions during the meeting. Therefore, adequate time should be allowed for the judges’ questions and students’ responses during the Zoom sessions.
• Students are encouraged to view other students’ posters that are posted on the ForagerOne site and to listen to all student presentations in their group during the judging session on November 7th.

6. Announcement of the Undergraduate Research Grant recipients will occur following the events scheduled during the afternoon session.

7. Posters and videos will be removed from the ForagerOne Symposium site following the conclusion of the afternoon session.